

Person Specification



WARRINGTON
Borough Council

Job Title: Urban Design and Heritage Officer

Grade: 9

Directorate: Growth

Service: Development Management

Criteria:

Experience:

1. Experience of urban design input into major development proposals which have sought to introduce good design and create high quality places (E) A, I.
2. Experience of heritage development and provision of specialist technical heritage / conservation advice to a range of stakeholders (E) **A,I**
3. Experience of working in a range of multi-agency and partnership settings and delivering Urban Design / Heritage advice in association with Council/organisational priorities (E) **A,I**
4. Experience of working proactively with colleagues, elected members and committees, and supporting planning applications proposals through the democratic processes (E) **A, I**
5. Experience in effective team working and liaison with staff at all levels in the organisation (E) **A, I**
6. Experience of presenting planning/urban design or heritage issues to public meetings including attendance at planning committee meetings (E) **A, I**
7. Experience of leading on heritage/ urban design matters at appeals (E) **A, I**

Skills and Abilities:

1. Demonstrate the ability to use acquired specialist design skills to formulate, articulate and negotiate alternative urban design solutions in the promotion of good design to create high quality places.

2. Ability to evaluate and lead advice on the significance of heritage assets, secure the preservation of the Borough's heritage assets, and provide a specialist assessment of the impact of any proposal on the significance of the heritage assets.
3. Ability to lead on the identification, designation and review of heritage assets (statutory and non-statutory).
4. Ability to interpret, formulate and implement planning policy and legislation related to urban design and heritage matters
5. Demonstrate the ability to prepare and present complex issues through verbal and written means in a clear and convincing manner using clear and appropriate communication and influencing skills (E) **A, I**
6. Able to communicate and negotiate in a collaborative way with a wide range of audiences including developers, contractors, statutory bodies, partners and elected members and MPs (E) **A, I**
7. Demonstrate good financial awareness (E) **A, I**
8. Ability to analyse problems and identify practical solutions (E) **A, I**
9. Ability to plan, organise and monitor workload effectively and work under pressure and respond to deadlines (E) **A, I**
10. Ability to work successfully within a political environment (E) **A, I**

Education/Qualifications/Knowledge

1. RTPI accredited postgraduate degree or a postgraduate degree in a subject closely related to urban design or heritage/conservation (E) **A, C**
2. Membership (or have ability to join without further qualification) of a professional institute closely relevant to planning, urban design or heritage/conservation. Evidence of relevant Continuing Professional Development (CPD) (E) **A, I**
3. Extensive experience of design input into the formulation, consideration or implementation of development proposals and/ or design policy/ codes/ master plans.
4. An extensive knowledge of heritage and conservation and how it can be used positively to underpin corporate objectives and priorities (E) **A,I**
5. Extensive technical knowledge relating to the sensitive maintenance, repair and restoration of historic buildings and structures and the ability to lead on related negotiations (E) **A,I**

6. Evidence of continued professional development, managerial and personal development (E) **A, I**
7. Thorough understanding of local government issues (E) **A, I**

Other Requirements –

1. 37 hours per week as required within the needs of the service, attendance outside normal working hours to attend meetings, meet the public or assess a situation (E) **A, I**
2. Full driving licence (E) **A**
3. Demonstrate a willingness to embrace a flexible working culture that applies personally and organisationally (E) **A, I**

Commitment to Equal Opportunities

1. Ability to understand and demonstrate commitment to equality and diversity (E) **A, I**
2. Demonstrate a clear and measurable approach to equality and diversity issues with a personal commitment that is also maintained through policy development and service practice (E) **A, I**

Commitment to Service Delivery/Customer Care

1. Provide evidence of a commitment to public consultation and collaborative working with stakeholders and partners that puts Warrington's stakeholders and public at the heart of service delivery (E) **A, I**

Note to applicants:

Whilst all points on the specification are important, those marked "E" (essential) are the key requirements. You should pay particular attention to these points and provide evidence of meeting them. Failure to do so may mean that you will not be invited for interview

Methods of assessment key

A = application form, C = Certificate, E = Exercise, I = Interview, P = Presentation, T = Test, AC = Assessment Centre